Date: 12th November 2014

**Members Present:**

Cristiano Cardoso Maia,

Jade Van Nelson,

**Justification:**

Veeraj Bhura absent due to medical reasons.

Kateryna Vyshnyak absent due to medical appointment.

Time: 10:00 am – 12:00 am

**Minutes**

|  |  |
| --- | --- |
| Time | Items/Actions/Discussions |
| 10:00 – 10:45 | Reviewed the completed work from the past week. The group discussed about the ERD version 2 adapted by Cristiano using Saed’s feedback. Cristiano has also found out that the DFD and Determinacy Diagram are not relevant for the coursework. The group has also revised the Jade and Veerja’s task. The structure is good but it has to be adapted to the ERD v2.  Kateryna has successfully defined Data Warehouse as well as adding the advantages and disadvantages of it. She will complete the second half of the task by the end of the week). Veeraj has successfully uploaded the minutes from the first group meeting. Everyone is familiar with the GitHub platform and is able to perform all the necessary tasks on it. |
| 10:45 – 10:15 |  |
| 11:15 – 11:30 | We have agreed that we are on schedule with the chronogram. Each member will complete the allocated task below and revise last weeks lecture before the next lab session on Monday, 17/11/2014. |

**Task Allocation**

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| --- | --- | --- |
| Task | Person Responsible | Delivery Date |
| Update Minutes/Agenda. | Cristiano Cardoso Maia | 19th November 2014 |
| Definition, advantage and disadvantages of the following:   * Operational Database | Kateryna Vyshnyak | 19th November 2014 |
|  | Jade Van Nelson  Veeraj Bhura | 19th November 2014 |